



NOTICE INVITING QUOTATIONS

National Institute of Technology Sikkim invites Quotations in sealed envelope for the **supply of gold medal** as per the terms and condition mentioned in this tender document. The Tender/bid document can be downloaded free of cost from the website www.nitsikkim.ac.in or obtained from the office.

<i>Detailed Information</i>	
Tender Floating Date	January 13, 2021
Tender Closing Date & Time	January 27, 2021, 5:00 pm
EMD (Earnest Money Deposit)	NIL
Address for communication	The Registrar, NIT Sikkim, Barfung Block, Ravangla, South Sikkim - 737139
Tender Submission	Tender/Bid may be deposited in the tender box or submitted in the Administrative Block at Reception/Registrar office.
For any Clarification	<i>registrar.office@nitsikkim.ac.in</i>
Website	<i>www.nitsikkim.ac.in</i>
Number of Pages in the Tender Document	4

Registrar

Terms and Conditions for supply of Gold medal in NIT SIKKIM Campus

1. Quotations/bids are invited for the purchase of gold medal. The bidders are required to submit the bid in the proforma given in **Annexure B**.
2. The sealed envelope should be superscribed as “**supply of gold medal**” on the left side of the sealed envelope.
3. The rate should be quoted in Indian rupees as per given format in annexure B.
4. Educational discount if any should be clearly mentioned.
5. You are required to submit your rate quotation strictly as per specification mentioned in the **Annexure A**.
6. Your tender must be valid for 60 days from the date of the opening of tender.
7. Mention warranty / guarantee in your offer clearly.
8. Each page in the bid document must be numbered properly and duly signed & sealed by the bidder on every page of the bid.
9. Copy of GST registration of the firm and PAN card must be submitted with the bid document.
10. Delivery of the material should be within 15-20 days time from the date of issue of purchase order.
11. The items / materials shall be required to be delivered at NIT Sikkim at the risk and cost of the successful bidder.
12. The items offered should be of good quality confirming to BIS STANDARDS, wherever applicable.
13. The quantity of gold and silver
14. Advance payment is not admissible. Payment shall normally be made within two weeks subject to receipt and acceptance of the material in good condition.
15. NIT Sikkim reserve the right to accept and / or to reject any/ all tender without assigning any reason.
16. The sealed quotation shall be sent/submitted to:

**The Registrar,
NIT Sikkim, Ravangla
South Sikkim, 737139**



-sd/-

Registrar

Annexure A

Technical specification of the gold medal

Estimated number of requirements of medal: 21

Detail specification	
<ol style="list-style-type: none"> 1. The medals will have to made with silver electroplated with gold. 2. The size of the medal will be 50 mm in diameter. The medal should have Forty Gram (40 g) silver and One gram (1.0 g) gold (Twenty four (24) carat). 3. One side of medal (side1) -Institute name and logo to be engraved; Other side of medal (side 2)-student name, year of passing, academic discipline and “Department Gold medal” or “Director Gold medal” as the case may be engraved. 4. There shall be provision (suspending ring / <i>kunda</i>) as shown in diagram for putting ribbon in the medal. Red ribbon must be given with the medal. 	
 <p style="text-align: center;">Side1</p>	 <p style="text-align: center;">Side 2</p>
<p style="text-align: center;">Name of students along with other detail will be provided to successful bidder at the time of issue of purchase order.</p>	
<p style="text-align: center;">BIS hall mark on each medal</p>	
<p style="text-align: center;">Each medal is to be packed in a separate velvet case.</p>	

(Annexure-B)**Financial Bid**

Sl No	Name of metals	Rate (per gm)
1.	Gold	
2.	Silver	

Full description of items	Amount of gold	Amount of silver	Making charge	Applicable taxes	Total price of one medal
Medal					

Signature of the bidder
with seal of the company